

G. S. Science, Arts & Commerce College, Khamgaon – 444 303

**Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on Friday,
28th June, 2024**

A meeting of the Internal Quality Assurance Cell (IQAC) was held on **Friday, 28th June, 2024**
at 4:00 pm in the IQAC office.

Following members were present for the meeting:

1. Shri A P Jhunjunwala	Vice President, VSP Mandal, Khamgaon
2. Dr. D. S. Talwankar	Principal
3. Dr. H. S. Chandak	Coordinator, IQAC
4. Dr. D. N. Vyas	Member
5. Dr. P. E. Ajmire	Member
6. Dr. S T Warade	Member
7. Dr S. P. Hargunani	Member
8. Dr P N Bobdey	Member
9. Mr S G Gulbhele	Member
10. Dr M S Gaikwad	Member
11. Dr P P Thakur	Member
12. Mrs S G Waychal	Member

Dr. S. S. Bobdey, Dr P V Ubale, Mr Umesh Agrawal, Mr Devendra Bhattad and Ms Anju Paliwal could not attend the meeting. They were granted leave of absence.

Shri A P Jhunjunwala presided over the meeting. Following business was transacted in the meeting:

1. Confirmation of the minutes of the previous meeting held on 12th April 2024:

Dr. H. S. Chandak read the minutes of the previous meeting held on 12th April, 2024 and they were confirmed unanimously.

2. To take a note on the action taken report of previous meeting held on 12th April 2024:

The action taken report of the previous meeting 12th April, 2024 was reviewed and discussed. Action taken regarding plan for SSR preparation, conduct of workshop on NAAC documentation and collection of feedback etc. were discussed.

3. To review the SSR after DVV clarification for the fourth cycle of NAAC:

Dr Chandak informed the house that DVV clarification history can be seen on the portal. DVV clarification history showed a significant change in some of the metrics. As DVV is in process an issue has been raised on the NAAC portal regarding re-consideration of the

metric no 1.4.1, 3.2.2, 4.4.2 and 5.3.1. It was also decided to send an email to the director, NAAC regarding the DVV issue.

4. To prepare a plan for Peer Team visit of NAAC:

A thoughtful discussion in regard to preparation of Peer Team Visit of NAAC took place. Following broad areas of preparation have been identified.

Job to be accomplished	Responsibility assigned to
<ul style="list-style-type: none"> • Documentation: <ul style="list-style-type: none"> ○ Preparation of Departmental Profile ○ Files and Documentation at Department, office, library and IQAC office 	D S Talwankar, P V Ubale, D N Vyas, V R Gawhale, S T Warade
<ul style="list-style-type: none"> • Flex and other showcasing 	H A Bhosale, Jayesh Tated and Rajkumar Fate
<ul style="list-style-type: none"> • Infrastructure Maintenance (Including Classroom, Lawn etc) 	Campus enrichment committee
<ul style="list-style-type: none"> • Preparation of students, parents and alumni for PTV 	P E Ajmire, ST Warade, A V Padghan, M S Gaikwad
<ul style="list-style-type: none"> • Interaction with other stakeholders 	NSS, NCC, WEE cell
<ul style="list-style-type: none"> • Presentations preparation guidelines 	P P Thakur, H S Chandak
<ul style="list-style-type: none"> • MOCK NAAC Visit 	D S Talwankar, H S Chandak, D N Vyas
<ul style="list-style-type: none"> • Staff Awareness and College at a glance preparation 	H S Chandak, P P Thakur

5. Any other matter with the permission of the chair:

As no other matter came up, the meeting concluded with the vote of thanks by the Coordinator, Dr H S Chandak.

Chandak

(Dr H S Chandak)
Coordinator, IQAC

*Co-ordinator IQAC
G. S. Sci. Arts & Commerce
College, Khamgaon-444303.*

Talwankar

(Dr D S Talwankar)
Principal
Principal

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Action Taken Report:

S No	Decision taken	Action Taken
1	Raise issue about re-consideration of the metric no 1.4.1, 3.2.2, 4.4.2 and 5.3.1.	An email has been sent to the director, NAAC regarding the DVV issue.
2	Preparation for Peer Team visit of NAAC	Sub committees for Peer Team Visit of NAAC has been formed vide item no 4 of minutes of the meeting held on 28 June 2024.

Chandak

(Dr H S Chandak)
Coordinator, IQAC

*Co-ordinator IQAC
G. S. Sci. Arts & Commerce
College, Khamgaon-444303.*

Talwankar

(Dr D S Talwankar)
Principal
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