

G. S. Science, Arts & Commerce College, Khamgaon – 444 303

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 23 November, 2016.

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 23 November, 2016 at 11:30 pm in the meeting hall of the VSP Mandal.

Following members were present for the meeting:

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| 1. Shri N. S. Bobdey | President, VSP Mandal, Khamgaon |
| 2. Shri A. P. Jhunjhunwala, | Vice-President, VSP Mandal, Khamgaon |
| 3. Dr. S. S. Bobdey, | Secretary, VSP Mandal, Khamgaon. |
| 4. Dr. D. S. Talwankar, | Principal |
| 5. Dr. D. N. Vyas, | Coordinator, IQAC |
| 6. Prof. A. K. Dhanagare | Member |
| 7. Dr. R. P. Sonekar | Member |
| 8. Dr. M.O. Wankhede | Member |
| 9. Prof. P.P. Thakur | Member |
| 10. Shri P. N. Bobdey | Office Superintendent |
| 11. Shri S. G. Gulbhele | Non-teaching Staff Representative |

Prof. (Mrs.) S. G. Waychal could not attend the meeting and she was granted leave of absence.

Shri N. S. Bobdey, President, VSP Mandal, Khamgaon presided over the meeting.

Following business was transacted in the meeting:

1. Reading and confirmation of the minutes of the previous meeting:

Dr. D. N. Vyas read the minutes of the previous meeting and they were confirmed unanimously.

2. To explore the possibilities of linkages/collaborations/research partnerships with other academic institutions and industries.

- It was decided that the members of Research and Consultancy Committee should explore the possibilities of linkages with other institutions. We can begin with SSGM College of Engineering, Shegaon. It was decided that the Principal would do the needful in this regard.
- Dr. R. P. Sonekar suggested that we can also try to collaborate with SGB Amravati University Departments for Faculty and Student Exchange. Dr. S. S. Bobdey said that we should start doing this.

3. To review the progress made in this academic session so far and to discuss plans for the rest of the session.

Following discussion was made regarding the progress of the institution so far and the future plans:

- The Principal was asked to call the quotations for library and office management software before the next meeting.

- The Principal suggested that there should be a Cleanest Department competition to encourage cleanliness among the departments. This was agreed upon unanimously.
- The Honourable Chairman said that meetings with various stakeholders like heads of the departments, faculty, students, parents and alumni etc. should be a regular feature henceforth.
- It was decided to prepare a format for seeking information for AQAR from the faculty members. Dr M. O. Wankhede suggested that it should be attached to the PBAS pro forma.
- It was decided to encourage the faculty members to make more use of the digital classroom. Principal was asked to do the needful.

4. Any other matter with the permission of the chair.

- The Secretary suggested that we should do some activity like माणुसकीची भिंत (The Wall of Humanity) as a part of our social responsibility. He also said that the Principal should encourage faculty members to take more active part in the overall development of the college.
- Shri P. P. Thakur suggested that we should give wider publicity to the Online Form Filling facility and the NRC facility. He also informed that we have displayed a list of prominent alumni on the college website and also created a form for alumni registration on the website.

Dr. D. N. Vyas
(Coordinator, IQAC)

Dr. D. S. Talwankar
(Principal)

Action Taken Report:

1. Necessary steps to start a social activity माणुसकीची भिंत (The Wall of Humanity) were initiated and NSS Program officer was instructed accordingly. This activity has been started and receiving overwhelming response from all stakeholder and society.
2. Alumni registration form is made available on the college website.

Dr. D. N. Vyas
(Coordinator, IQAC)

Dr. D. S. Talwankar
(Principal)