



June 1<sup>st</sup>, 2023

To:

**Sneha Piwalatkar**

Institute Name: Sant Gadge Baba Amravati University (SGBAU).

Enrolled Course: B.Com.(Bachelor of Commerce), Accounting & Taxation

Email Address: snehapiwalatkar1448@gmail.com

**Re: Your application for the Reliance Foundation Undergraduate Scholarship for the year 2022-23**

Dear Sneha Piwalatkar,

**Congratulations!** We are pleased to inform you that you have been selected for **Reliance Foundation Undergraduate Scholarship in (the "Scholarship") for the year 2022-23.**

**You will receive a scholarship of up to Rs. 1.50 lakhs (INR One Lakh Fifty Thousand Only) over the duration of your undergraduate degree programme (3 years as per your application form).**

We are excited for you to join the community of Reliance Foundation Undergraduate Scholars. As a Reliance Foundation Undergraduate Scholar, you will join a community of India's brightest youth with the potential to become successful professionals. We hope that you will embrace this opportunity to nurture your talent, and that this scholarship will enable you reach your full potential.

To indicate your acceptance of this award, please review all the documents and complete the formalities to expedite your enrolment as Reliance Foundation Undergraduate Scholar. For any queries, please contact us at [RF.UGScholarships@reliancefoundation.org](mailto:RF.UGScholarships@reliancefoundation.org).

Congratulations once again on your selection as a 2022-2023 Reliance Foundation Undergraduate Scholar!

Sincerely,

Sachin Mardikar,  
**Authorised Signatory,  
Reliance Foundation**



Dear Reliance Foundation Undergraduate Scholar,

Please review all the enclosed documents carefully and complete all the requested steps as mentioned below. Following documents are enclosed here with:

- Appendix A: Terms and Conditions of Award
- Appendix B: Funds Disbursement Process and Required Documentation
- Appendix C: Other Scholarships, Awards, Stipends, Waivers Declaration & Expense Plan
- Appendix D: Publicity Release

As immediate next steps, please complete the following by **9<sup>th</sup> June 2023**:

- Send signed copies of Appendix A & D to [RF.UGScholarships@reliancefoundation.org](mailto:RF.UGScholarships@reliancefoundation.org)
- Upload your bank details to the online Application Portal, <https://scholarshipapplication.reliancefoundation.org/Programmes/Runtime/Form/portal>  
Your login credentials are the same ones used for your application

We will follow up shortly with process of submitting online claims and documents for your scholarship payment. Meanwhile, we request that you begin to collate the following documents:

- Your university 1st semester mark sheets
- Proof of your university enrolment for the 2nd semester or 2<sup>nd</sup> semester mark sheet



## **Appendix A: Terms and Conditions of Awards**

**Sneha Piwalatkar**

Portal Login Email: **snehapiwalatkar1448@gmail.com**

RF Scholar ID: **RFSCH230100112920**

### **Section I: Award Provisions**

As a recipient of a Reliance Foundation Undergraduate Scholarship for the academic year of 2022-2023, the Foundation will administer the following provisions:

- Scholarship fund value of up to Rs. 50,000/- to assist with your expenses incurred during the academic year 2022-2023.
- Scholarship fund value of up to Rs. 50,000/- per year for the next 2 years (2023-24 & 2024-25), conditional on your academic performance.

The Foundation will also invite you to attend and participate in various knowledge and skills building activities over the duration of your scholarship.

### **Section II: Award Requirements**

- Use of Scholarship Funds:** The Scholarship funds must be used towards tuition fees, hostel fees, laptop purchase and academic books and courses related to supporting yourself during the academic school year. Explanation/proof of how these funds are spent will be requested by the Foundation during your participation in the Program. **Use of the Scholarship funds for any other purpose may be cause for revocation of this award and you will be required to repay all Scholarship funds received. You also agree to give Reliance Foundation permission to contact your academic institution to verify your academic records and/or other information provided to the Foundation.**
- Publicity Release:** You agree to allow Reliance Foundation to use, indefinitely and without restriction, your name, your likeness, pictures or photographs of you, comments you made, or information about you to promote the award, and any other Reliance Foundation initiatives, in any manner or form throughout the world, subject to applicable law, in accordance with the "Publicity Release" in Appendix D which is hereby incorporated into this letter of award.
- Limitation of Liability:** You agree to release and discharge Reliance Foundation from any liability or responsibility for any personal or bodily injury (including death), and for any damage to or loss of property, however caused, that you may suffer as a result of or in connection with your acceptance of the award including, but not limited to, any injury, loss or damage resulting from, arising out of, or occurring in connection with the



negligent acts or omissions of directors, employees, grantees, sponsors, agents or servants of Reliance Foundation.

- D. **Taxes:** You are responsible for any tax liability resulting from the receipt of this award and for paying any taxes due to the appropriate tax authority.
- E. **Compliance with Law:** You agree that Scholarship funds will not be used to engage in any action (including but not limited to the provision of goods, services or funds) that would result in a violation of any criminal or civil provision imposed by the laws of India.
- F. **Use of Intellectual Property:** The intellectual property of Reliance Foundation (including its name, brand and/ or logo) may not be used by you without express written permission from Reliance Foundation in each instance.
- G. **Contact Information:** Upon completion of your scholarship, you will be considered an alumnus of Reliance Foundation and the Foundation may retain your contact information to maintain your connection with the Reliance Foundation alumni community. You must inform Reliance Foundation staff as soon as possible of any changes to your academic program, mailing address, email address or phone number. Please submit any changes in writing to [RF.UGScholarships@reliancefoundation.org](mailto:RF.UGScholarships@reliancefoundation.org).
- H. **Payment of Scholarship Funds for Year 1:** Reliance Foundation will work with you to determine the best method to send you your Scholarship funds. These funds will be disbursed at the start of each academic year (from the second year onwards). For the academic year 2022-2023, payment will be made at the end of the academic year.

### **Section III: Grounds for Termination**

**Termination or Suspension of Award:** Reliance Foundation reserves the right in its sole discretion to terminate or suspend this award, and/ or to withhold payments not made as on the date of termination, should noncompliance with the provisions of the award or other circumstances warrant such action. Specific grounds for termination or suspension of your award include, but are not limited to: (1) violation of any laws and regulations; (2) failure to maintain satisfactory academic standing or professional standards or to complete to the satisfaction of your assigned university all courses, research, or other work required during the term of your award; (3) ceasing to carry out your academic program at any point during the award term; (4) material changes in your study program without prior approval of the Foundation; (5) engaging in any illegal income-producing activity; (6) material misrepresentation in your application form or any other documents relating to your award; (7) physical and/or mental incapacitation; (8) actions you take during the award term that risks or places at risk the work and/ or reputation of Reliance Foundation; (9) failure to comply with any material obligations in relation to the award or scholarship program; (10) and/or any other circumstances, regardless of your compliance with the award provisions, that in Reliance Foundation's sole discretion warrant award termination or suspension.

**Postponement or Deferral of Award:** In addition to Reliance Foundation's ability to terminate or suspend your award for any circumstance, regardless of your compliance with the award provisions, Reliance Foundation also reserves the right to discontinue, modify or withhold any payments to be made pursuant to the award or postpone or defer your award, for any reason as determined in the Foundation's sole discretion, acting reasonably.



**Effects of Termination/ Suspension of Award:** In the event the Foundation terminates or suspends the award or you drop out of your institute and no longer continue your studies,

- i. the Foundation shall not be liable to make any payments in relation to the award;
- ii. you shall not be liable to reimburse the Foundation for any payments made prior to such termination, suspension or dropping out; and
- iii. you shall forthwith cease to make any reference to the Reliance Foundation Scholarship in relation to yourself, including in your resume or CV.

**Section IV: Acceptance of Award**

If you agree to the terms and conditions of the award listed above, please sign below and send to [RF.Scholarships@reliancefoundation.org](mailto:RF.Scholarships@reliancefoundation.org). The signed letter must be received by the **9<sup>th</sup> June 2023**. Otherwise you may no longer be eligible to receive the award.

By my signature below:

I  ACCEPT  DECLINE the Reliance Foundation Undergraduate Scholarship.

If declining the award, please specify the reason:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: Sneha Piwalatkar



## **Appendix B: Funds Disbursement Process and Required Documentation**

### **A. Mandatory Documents required for claiming the Scholarship amount:**

You are requested to take note of the following important documents / proofs to be submitted to the Foundation to avail the scholarship:

| <b>Academic Year</b>                           | <b>Core Academic Documents</b><br>To be provided per academic year  |
|--|---|
| 1 <sup>st</sup> Year                           | <ul style="list-style-type: none"><li>• 1<sup>st</sup> Semester &amp; 2<sup>nd</sup> Semester Mark sheets (if available)</li><li>• Bona-fide Certificate of enrolment</li><li>• Scholar Report &amp; Utilization of Funds Statement</li></ul> |
| 2 <sup>nd</sup> Year                           | <ul style="list-style-type: none"><li>• 2<sup>nd</sup> Semester Mark Sheets</li><li>• Proof of enrolment for 2<sup>nd</sup> year</li><li>• Scholar Report &amp; Utilization of Funds Statement</li></ul>                                      |
| 3 <sup>rd</sup> Year                           | <ul style="list-style-type: none"><li>• 3<sup>rd</sup> &amp; 4<sup>th</sup> Semester Mark Sheets</li><li>• Proof of enrolment for 3<sup>rd</sup> year</li><li>• Scholar Report &amp; Utilization of Funds Statement</li></ul>                 |
| 4 <sup>th</sup> Year (if applicable)           | <ul style="list-style-type: none"><li>• 5<sup>th</sup> &amp; 6<sup>th</sup> Semester Mark Sheets</li><li>• Proof of enrolment for 4<sup>th</sup> year</li><li>• Scholar Report &amp; Utilization of Funds Statement</li></ul>                 |
| 5-year Dual- degree Programmes (if applicable) | <ul style="list-style-type: none"><li>• 7<sup>th</sup> &amp; 8<sup>th</sup> Semester Mark Sheets</li><li>• Proof of enrolment for 5<sup>th</sup> year</li><li>• Scholar Report &amp; Utilization of Funds Statement</li></ul>                 |
| Completion of degree programme                 | <ul style="list-style-type: none"><li>• Final year Mark Sheets</li><li>• Degree certificate</li></ul>   |

### **B. Conditions for availing the Scholarship benefits every year:**

1. Passing the academic exams every year.
2. **Submitting the scholar report and statement of academic expenses** with a self-certification of fund utilisation detailing that scholarship amount is being used for
  - i. Tuition Fees,
  - ii. Hostel Fee,
  - iii. One-time computer/laptop purchase,
  - iv. Purchase of academic books and courses



### **C. Transfer of Funds to Scholar's Account:**

1. The Scholarship Amount shall be transferred to the Scholar's Bank Account vide NEFT/RTGS.
2. The Scholar can either submit the copy of his/her Passbook or personalized cheque leaf
3. Scholar should note the Bank Account should be in his/her name and Bank details of parents or family members are not accepted.
4. The Bank Account should be active / KYC complaint and not dormant.
5. The **BANK DETAILS** required on the passbook copy or cheque leaf are as follows:
  - i. Name of the Account Holder
  - ii. Bank Account Number
  - iii. NEFT/IFSC Code (11 digit)
  - iv. Bank & Branch Name

### **You will be requested to upload your Bank Details in the RF online application portal.**

Please note your bank account should either be in any nationalized or private bank and not in any co-operative bank having IFSC Code linked to other bank. You may also be aware about the recent mergers of Public Sector Banks in the last two years. We requested you to check with your bank having account with merged banks before submitting your bank details to us as there may be some changes in the NEFT/RTGS IFSC Code or Account Number or branch name post-merger. The merged banks are as follows:

1. All associate banks of State Bank merged with State Bank of India.
2. Vijaya Bank and Dena Bank merged with Bank of Baroda.
3. Oriental Bank of Commerce and United Bank of India merged with Punjab National Bank.
4. Syndicate Bank merged with Canara Bank.
5. Allahabad Bank merged with Indian Bank
6. Andhra Bank and Corporation Bank merged with Union Bank of India.

\* Please note that the above list is only indicative and subject to changes, from time to time.



## **Appendix C: Other Scholarships, Awards, Stipends, Fee Waivers Declaration**

You are requested to disclose what other non-personal sources of funding you have to cover your university expenses this academic year 2022-2023. These could be other scholarships, awards, stipends, fee waivers received.

*You will be requested to update this declaration year-wise through the template in the RF online application portal.*





## **Appendix D: Publicity Release**

To:

**Reliance Foundation**

9th Floor, Maker Chambers IV 222,

Nariman Point

Mumbai 400021

Dear Sirs,

**Sub: No objection letter**

1. I, [*insert name*], an Indian, adult residing at [*insert address*] hereby confirm that I have no objection to representatives of Reliance Foundation taking interviews, photographs and/or videos of myself.
2. I hereby irrevocably authorise and consent to Reliance Foundation, and any of its affiliate or associate entities and/or any third party authorised by Reliance Foundation (“**RF Entity**”) taking, editing, using, printing and / or publishing the said interview, photographs or videos (in whole or in part)
  - i. in any electronic or non-electronic form including for making case studies, documentaries, movies, etc. as they may deem appropriate,
  - ii. on any media including on their respective websites, social networking sites, publications, and advertisements.
3. I confirm that neither I nor any member of my family will receive any compensation or consideration for any use of such interviews, photographs or videos from Reliance Foundation or any RF Entity.
4. I hereby release Reliance Foundation, each RF Entity and its and their members, trustees, directors, employees, officers, agents and representatives (if any) from any and all liabilities, claims, demands, damages, or other costs or expenses arising in relation to or in connection herewith whether under law, tort or otherwise.

Yours faithfully,

\_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_