

To,
The Principal,
G S Science, Arts and Commerce College,
Khamgaon

Subject: Proposal to Start Certificate Course in Business Ethics (BE)


Respected Sir,

I the undersigned most humbly bring in your kind consideration that the students of the Commerce department aware about the importance of ethics in the business, practices of good governance to encourage moral imagination and heightening sensitivity towards the ethical dimension of managerial problems. Considering the depth of the syllabus of our curriculum it is need of the time to provide a certificate course in **Business Ethics (BE)**. This course will be helpful to advanced learners to secure admission at the premier institutes and also to the slow learners to make them competent.

I wish to propose to start Certificate Course in **Business Ethics (BE)**. The detailed plan of action is attached herewith. This course will be an addition to efforts made by our institutes in achieving its vision and mission.

Please take necessary action to start this course.

Sincerely,



Dr. M. S. Gaikwad

Copy to the Chairman, CDC, G S Science, Arts and Commerce College, Khamgaon

G. S Science, Arts and Commerce College, Khamgaon
Department of Commerce

Certificate Course in
Business Ethics (BE)
(Proposed for the session 2022-23)

Submitted by
Dr. M. S. Gaikwad
Coordinator
Certificate Course in Business Ethics (BE)

Members of Committee

(Board of Studies)

For the conduct of certificate course in **Business Ethics (BE)**., I hereby constitute the following committee -

Sr. No.	Faculty	Designation	Department	Name of Institute
1	Dr. V. R. Gawhale	Professor and Head	Commerce	G S Science, Arts and Commerce College, Khamgaon
2	Dr. M. S. Gaikwad	Professor & Coordinator	Commerce	G S Science, Arts and Commerce College, Khamgaon
3	Mr. Rajkumar R. Fate	Assistant Professor (Contract Basis)	Commerce	G S Science, Arts and Commerce College, Khamgaon
4	Miss. Ravina T. Chhatwani	Assistant Professor (Clock hour Basis)	Commerce	G S Science, Arts and Commerce College, Khamgaon

Plan of Action (Requirements)

NAME OF COURSE	:	Certificate course in Business Ethics (BE) .
ELIGIBILITY OF ADMISSION	:	Any bonafide student of our college with Commerce as a subject
NO. OF TEACHING HOURS	:	36 h (6 h / week)
EXAMINATION PATTERN	:	Multiple choice Question
FACULTY PROFILE	:	1. Dr. M. S. Gaikwad 2. Mr. Rajkumar R. Fate 3. Miss. Ravina T. Chhatwani 4. Any other (as per requirement)
COURSE FEES	:	Rs 400
COURSE COMMENCEMENT	:	First week of January, 2023
REGISTRATION FROM	:	Proposed as under

Registration Form

Course Name: **Certificate course in Business Ethics (BE)**.

Name			
	First Name	Middle Name	Surname
Gender	Male/Female		
Category	SC/ST/OBC/VJ-NT/SBC/General (Tick appropriate)		
Program Name	B.Com./ M.Com.		
Contact Number			
	Primary	Secondary	Parent
Email			
	Primary	Secondary	
ADHAR/ UID			
Admission receipt number			

Proposed Syllabus (2022-23)

- 1. Business ethics: Introduction: Meaning of ethics**
- 2. Types of business ethic issues, why ethical problems occur in business**
- 3. Ethical dilemmas in business Ethical principles in business**
- 4. Business Ethics and Corporate Governance**
- 5. Moral issues in business**
- 6. Importance of moral issues and reasoning,**
- 7. Principles of moral reasoning, Quality of work life**
- 8. Implications of moral issues in different functional areas of business like finance, HR and marketing.**
- 9. Corporate social responsibility: Meaning,**
- 10. Evolution of corporate social responsibility**
- 11. Limits of corporate social responsibility**
- 12. Voluntary responsibility Vs. Legal requirements**
- 13. Profit maximization vs. social responsibility**

Reference Book:

- 1. Zaware, Barbate, Thite & Sinha INDIAN ETHOS & BUSINESS ETHICS – 1
January 2021**
- 2. Indian Ethos and Business Ethics for Management Paperback – 1 October 2021**
- 3. Indian Ethos, Ethics & Management Paperback – 30 December 2020**
- 4. Ethics, Indian Ethos and Management 2nd Edition: 1 Paperback – 3 March 2008**
- 5. ETHICS IN MANAGEMENT AND INDIAN ETHOS - Paperback – 1 January
2006 by Biswanath Ghosh**

Course Outcome (Proposed)

This is a very comprehensive course for Commerce designed for all University level students with basic Business Ethics knowledge. Probable Course Outcomes are:

At the end of the course, students should be able to:

- Understand the importance of ethics and corporate governance in the day-to-day working of organizations.
- Learn the issues involved in maintaining ethics and how to deal with such situations.
- Learn scope of business ethics in Compliance, finance, Human resources, marketing & production.



(Dr. M. S. Gaikwad)